



Job Description: Senior Officer/ Manager, Fundraising and Partnerships

About YLAC

Founded in 2016, [Young Leaders for Active Citizenship \(YLAC\)](#) aims to increase the participation of young people in the policymaking process and build their capacity to lead change.

Our interventions are designed to equip citizens with a better understanding of the society they live in and the challenges that it confronts. The aim is to help young people broaden their perspective, think critically about their socio-political construct, tap their leadership potential and acquire skills to create long lasting impact.

We currently run programs in multiple cities in India, in addition to undertaking projects in civic engagement and public policy.

Description of YLAC's current and previous engagements

The team at YLAC works on a diverse range of projects. Our key focus areas include civic education, empathy building and youth leadership. Our interventions are designed as experiential learning programs for young people of different age groups (primarily 13-30) to build their skills and knowledge of policy making, social media advocacy, media literacy, etc. In addition to running our own flagship programs, we work with a wide variety of partners such as Instagram and Omidyar Network India (on online safety and digital citizenship), Oxfam (on inequality in society), Sustainable Mobility Network (on urban mobility) and others. Our programs run in 15+ cities in India, although since the pandemic, a lot of our programming has moved online and we are now able to reach young people across the country.

Role description

We are looking for a dynamic and energetic individual with a desire to work in the niche area of civic engagement. The individual will be responsible for helping the organization raise funds, create synergies for collaborations with other civil society organizations and help expand our areas of work.

As a Senior Officer/ Manager, Fundraising and Partnerships, you will be interfacing directly with the founder's office to facilitating strategic partnerships and fundraising activities. This role will be ideal for you if you are entrepreneurial, result-oriented, and have a proven track record of building and activating a national/international donor network for organizations.

Key responsibilities will include:

- Creating the strategy for YLAC's fundraising activities and building a diverse portfolio with clear short, medium, and long-term objectives
- Identifying and cultivating relationships with potential donors, including foundations, corporations, and individual donors
- Managing the entire grant cycle end-to-end, from the development of the fundraising pitch to the submission of impact reports, and representing YLAC in conversation with stakeholders
- Working with the founder's office and the programs team to strategize on program sustainability and expansion, while identifying opportunities for widening our impact



- Facilitating synergies, collaborations and strategic partnerships with civil society actors and other stakeholders working in the domain of civic engagement to strengthen and amplify the work we do

Requirements

- A bachelor's degree in a relevant field with a minimum of 4-6 years of experience in a fundraising and partnerships role. Experience with social or development sector organizations is preferred.
- Strong project management and interpersonal skills, with the ability to quickly establish personal credibility and communicate a compelling vision to drive results
- Ability to work in a fast-paced environment with minimal supervision
- Excellent communication skills and an eye for detail

Perks and Compensation

- Compensation commensurate with experience and in line with market expectations
- Opportunity to lead fundraising and work directly with the founder's office
- An intellectually stimulating office environment with a chance to work alongside talented colleagues who are passionate about making a difference
- Opportunity to make long-lasting impact on the civic education ecosystem as well as the broader policymaking discourse in the country

Office location

Lajpat Nagar III, New Delhi with sporadic travel to other cities

To apply

Please submit your details along with your resume and two references [through the form here](#). References of people who have directly supervised your work are preferred.

You are encouraged to apply as soon as possible. Please note that only shortlisted candidates will be contacted. Shortlisting will be followed by two rounds of interview and one written assignment.