



## **Job Description: Officer | Senior Officer, Programs**

### **About YLAC**

Founded in 2016, [Young Leaders for Active Citizenship \(YLAC\)](#) aims to increase the participation of young people in the policymaking process and build their capacity to lead change.

Our interventions are designed to equip citizens with a better understanding of the society they live in and the challenges that it confronts. The aim is to help young people broaden their perspective, think critically about their socio-political construct, tap their leadership potential and acquire skills to create long lasting impact.

We currently run programs in multiple cities in India, in addition to undertaking projects in civic engagement and public policy.

### **Description of YLAC's current and previous engagements**

The team at YLAC works on a diverse range of projects. Our key focus areas include civic education, public policy, empathy building and youth leadership. Our interventions are designed as experiential learning programs for young people of different age groups (primarily 13-30) to build their skills and knowledge of policy making, research and advocacy, media literacy, etc. In addition to running our own flagship programs, we work with a wide variety of partners and educational institutions to design and run interventions on specific themes such as online safety and digital citizenship, inequality in society, urban mobility, rights of the elderly etc. Our programs run in 20+ cities in India, although since the pandemic a lot of our programming has also moved online and we are now able to reach young people across the country.

### **Role description: Officer | Senior Officer, Programs**

This role is an opportunity to increase citizen engagement in governance and change the way civic education is imparted by developing experiential learning programs that leave a deep impact on people. The role involves interacting with young people – from high school students to professionals – and jet-setting across cities to spread our message of civic action far and wide.

The role will entail a mix of different workstreams, and responsibilities may vary depending on previous work experience:

- Managing civic education partnerships to develop experiential learning curriculum for schools
- Handling YLAC's flagship initiatives such as the Counter Speech Fellowship, the Young Researchers for Social Impact Program, the Digital Champions Program, the Equality Clubs etc., including supervision and performance management of fellows as well as program delivery
- Supporting campaigns such as the #BengaluruMoving campaign by designing engagements to get citizens to take the lead on advocacy
- Engaging with program partners to shape and enhance our interventions; developing new partnerships to further the cause of citizen engagement
- Exploring avenues to expand our footprint to other cities, including tier II and III, by redesigning existing initiatives to set them up for scale
- Developing and implementing communications strategies to build greater visibility for YLAC programs



## Requirements

An ideal candidate is someone who is excited to work at the intersection of education and citizen engagement and is passionate about interacting with young people. While we are open to receiving applications from anyone passionate about the role, we would prefer that a candidate have:

- A background in education/ experiential learning/ civic engagement or other related areas
- 2-3 years of work experience (Officer), 3-5 years of work experience (Senior Officer)
- Excellent communication skills and an eye for detail
- Ability to present information in a structured and insightful manner
- Equal parts comfort with spreadsheets and people
- Ability to work in a dynamic working environment with a strong desire to learn new skills

## Perks and Compensation

- Compensation commensurate with experience and in line with market expectations
- An intellectually stimulating working environment with colleagues from top schools in India and abroad
- A chance to work directly with marquee partners and clients
- An opportunity to make a long-lasting impact on the civic education ecosystem as well as the broader policymaking discourse in the country

## Office location

Lajpat Nagar III, New Delhi with travel to program locations in the country.

## To apply

Please submit your details along with your resume and two references [through the form here](#). References of people who have directly supervised your work are preferred.

You are encouraged to apply as soon as possible. Please note that only shortlisted candidates will be contacted. Shortlisting will be followed by two rounds of interview and one written assignment.

## Other information

In case you are interested in core public policy research and advocacy roles, consider YLAC's sister concern *The Quantum Hub*. You may read more about the organization and potential roles on its website [here](#).