

## Job Description: Roles in the Programs Team

### Officer | Senior Officer

#### About Young Leaders for Active Citizenship (YLAC)

Founded in 2016, [Young Leaders for Active Citizenship \(YLAC\)](#) aims to increase the participation of young people in the democratic process and build their capacity to lead change.

Our interventions equip citizens with a deeper understanding of society and its challenges, enabling them to think critically about governance, tap into their leadership potential, and acquire the skills necessary to drive meaningful change. We run programs across multiple cities in India and undertake projects in civic engagement, policy advocacy, and social impact.

#### Our Engagements

The team at YLAC works on a diverse range of projects. Our key focus areas include civic education, public policy, empathy building and youth leadership. Our interventions are designed as experiential learning programs for young people of different age groups (primarily 13-30) to build their skills and knowledge of policy making, research and advocacy. In addition to running our own flagship programs, we work with a wide variety of partners and educational institutions to design and run interventions on specific themes such as voter awareness, online safety and digital citizenship, inequality in society, disability rights, sustainability etc. Our programs run in 20+ cities in India, although since the pandemic a lot of our programming has also moved online and we are now able to reach young people across the country.

#### Role description

This role is an opportunity to increase citizen engagement in governance and change the way civic education is imparted by developing experiential learning programs that leave a deep impact on people. The role involves interacting with young people – from high school students to professionals – and jet-setting across cities to spread our message of civic action far and wide.

While specific responsibilities will vary based on the projects you're staffed on and will be delegated according to your level of experience, as a member of the programs team, you can expect to:

- Contribute to civic education partnerships to develop experiential learning curriculum for schools
- Support YLAC's flagship initiatives such as the Artist Fellowship, the Young Researchers for Social Impact Program, the Digital Champions Program, the Mobility Champions Program etc., including supervision and performance management of fellows as well as program delivery
- Support campaigns by designing engagements to get citizens to take the lead on advocacy
- Engage with program partners to shape and enhance our interventions; develop new partnerships to further the cause of citizen engagement

- Explore avenues to expand our footprint to other cities, including tier II and III, by redesigning existing initiatives to set them up for scale
- Develop and implement communications strategies to build greater visibility for YLAC programs

## Requirements

An ideal candidate is someone who is excited to work at the intersection of education and citizen engagement and is passionate about interacting with young people. While we are open to receiving applications from anyone passionate about the role, we would prefer that a candidate have:

- A background in education/ experiential learning/ civic engagement or other related areas
- 2-4 years of work experience (Officer); 4-6 years of work experience (Senior Officer)
- Excellent communication skills and an eye for detail
- Ability to present information in a structured and insightful manner
- Equal parts comfort with spreadsheets and people
- Ability to work in a dynamic working environment with a strong desire to learn new skills

## Perks and Compensation

- Compensation commensurate with experience and in line with market expectations
- An intellectually stimulating working environment with colleagues from top schools in India and abroad
- A chance to work directly with marquee partners
- An opportunity to make a long-lasting impact on the civic education ecosystem as well as the broader policymaking discourse in the country

## Office location

Lajpat Nagar III, New Delhi with travel to program locations in the country.

## Applications

To apply, please submit your details along with your resume and two references [through the form here](#). References of people who have directly supervised your work are preferred. Applications will be processed on a rolling basis; you are encouraged to send in your submission as soon as possible. Please note that only shortlisted candidates will be contacted.

## Other information

In case you are interested in core public policy research and advocacy roles, consider YLAC's sister concern *The Quantum Hub (TQH)*. You may read more about the organization and potential roles on its website [here](#).